

WELCOME TO ACE!
(Activities, Clubs,
Extracurriculars)

acedci@dcinternationalschool.org



District of Columbia
International School

So there's good news and bad news...

Let's start with bad news...

The Bad News...

If you are here to see a list of clubs and classes for Fall 2025, you will NOT see it today. It is not ready yet...



But Ms. J... WHY ISN'T IT READY YET!?!?!?!?

It's a pretty good couple of reasons...

- 98% of ACE Teachers work at DCI, and they do not know their full schedules, duties, meetings and tutoring until school begins. We need to give them time!
- We don't want to give you 'wrong' information. We want the schedule to be as accurate as possible when sent so that you can plan!
- We promise it will be sent within the week of registration opening...

Speaking of which, ready for that good news...?



GRAB YOUR
PHONE AND PUT IN
THOSE DATES!!!

Monday, September 8th at 12:00 p.m.	Fall ACE Registration Opens
Monday, September 15th - Friday, December 8th	Fall ACE Dates
Saturday, November 22nd at 10:00 a.m.	Winter ACE Registration Opens
Monday, December 11th - Friday, March 6th	Winter ACE Dates
Saturday, March 7th at 10:00am	Spring ACE Registration Opens
Monday, March 16th - Friday, June 12th	Spring ACE Dates

Regular ACE Time: 3:45pm-5:15pm M-Th, and 1:00pm-6:00pm F

Aftercare (additional fee, M-Th, MS only): 5:15pm-6:00pm

NO ACE Dates & Circumstances: Any day school is closed for students, in cases of inclement weather and/or emergencies, Student-led Conferences (SLCs) and Teacher Professional Development days, the entire week of November 24th-28th, the entire week of March 9th-13th, and the following Fridays: December 19th, April 10th, and May 22nd.



District of Columbia
International School

Important ACE Team People:

Jillian/Ms.J= Mostly Fearless Leader

Nick Lopez/Mr. Nick= ACE Specialist

Over 100 DCI Staff Members: ACE Club Teachers!

Students in ACE: 1050 individuals... 70% of our school!



Remember, ACE is NOT Sports!

-Anything sports-related at DCI should be emailed to athletics@dcinternationalschool.org



-Chess, Cheerleading and ESports are all considered Athletics and are not run by ACE. Email Athletics for assistance!

-Ms. J will never know when a game is, when tryouts are, or be responsible for where your students go when sports are canceled. Please communicate all sports needs with Athletics!

-Students may not automatically join ACE on a day when sports are canceled. Athletics is responsible for securing care for your student.

DCI After School Policies in a Nutshell:

Students may only be at DCI after 3:50pm for the following reasons:

- Enrolled in an ACE Club
- Practicing with a Sports Team
- Tutoring with a Teacher
- Accompanied by a Parent/Guardian at a Meeting
- At a School Sponsored Event

Students who are not doing any of these activities must fully leave the building and campus.

- There is no waiting at the front desk, courts, lounges, library, etc.
- We have drop-in options for students who need care.



District of Columbia
International School



CommunityPass is a partnership of the local community organizations.

From here you can register for an activity, see your account's current registrations or edit your account information.

Create an Account

CommunityPass is your resource for event and activity registration within your Community. To begin, click the sign-up link above, complete the sign-up form and enjoy the convenience of online registration!

Create an Account

Please Note: If you already have a CommunityPass account from another organization or community, please use your existing username and password to log in and register for programs offered through this organization. You do not need to create a new account.

Existing Users

Please Log In

Username*

jlevine-sisson

Password*

.....

Log In

[Forgot username or password](#)

[Need Help?](#)



District of Columbia
International School

CommunityPass is a partnership of the local community organizations.

From here you can register for an activity, see your family's current registrations or edit your account information.

DC International School

[Visit Website](#)



Important Message from DC International School

Balance paid. Lock lifted.

[Click Here to Register](#)

Registration Closed

Useful Links



VIEW & PAY
BALANCES



VIEW
REGISTRATIONS



MESSAGE
CENTER



VIEW ACCOUNT

News & Announcements



My Account

View/Pay Balances

Payment Methods &
AutoPay

Account Information >

View Registrations

My Calendar

Requirements &
Documents

Family Merge

View Account

Below you can view the information related to your account. If you would like to update the profile information for any of the account individuals, including email addresses and phone numbers, please click "Edit" next to the individual in the list below.

Individual Information

Add Adult

Add Child

Name	Type	Status	Action
Arlisa Williams (Primary Contact)	Adult	Active	View Edit
Simon Williams	Adult	Active	View Edit
Sebastian Williams	Child	Active	View Edit

Non-Family Members Authorized For Pickup

Add Authorized Adult

Name	Type	Status	Action
No non-family members found.			

Log In Information

Edit



My Account

View/Pay Balances >

Payment Methods &
AutoPay

Account Information

View Registrations

My Calendar

Requirements &
Documents

Family Merge

View / Pay Balances

Below you can see the balances carried for any of the organizations that you have registered for in the current seasons. To view detailed summaries of the transactions for a certain season, please select View Statement.

DC INTERNATIONAL SCHOOL

Season	Current Amount Due	Balance	Action
DCI Summer Camps	\$0.00	\$0.00	View Statement
Fall ACE Clubs 2022	\$0.00	\$0.00	View Statement View Check In/Out History
Athletics Winter SY 22/23	\$0.00	\$0.00	View Statement View Check In/Out History
Athletics Spring SY 22/23	\$0.00	\$0.00	View Statement View Check In/Out History
Fall ACE Clubs 2023	\$0.00	\$0.00	View Statement View Check In/Out History
Athletics Winter SY 23/24	\$0.00	\$0.00	View Statement View Check In/Out History

Regular Tuition per Trimester (12-14 weeks of meetings):

- \$135 per Class
- \$270 for Classes that meet 2 days per week
- \$405 for Classes that meet 3 days per week
- \$540 for Classes that meet 4 days per week

FARMS (Free and Reduced Meals) Tuition per Trimester (12-14 weeks of meetings):

- \$60 per Class
- \$120 for Classes that meet 2 days per week
- \$180 for Classes that meet 3 days per week
- \$240 for Classes that meet 4 days per week

EA (Extra Assistance) Tuition per Trimester (12-14 weeks of meetings):

- Students are only charged for Friday ACE \$45 per Trimester

Post-ACE Lounge Pricing

Regular Tuition:

- \$50 per day of the week per Trimester. If you need the Lounge two days per week, it would be \$100, three days per week \$150, four days per week \$200 total for the Trimester.

FARMS Tuition:

- \$25 per day of the week per Trimester. If you need the Lounge two days per week, it would be \$50, three days per week \$75, four days per week \$100 total for the Trimester.

EA Tuition:

- The first two days per week per Trimester of the Lounge would be free. If you need one additional day per week per Trimester, it would be \$5 total; if you need four days per week of aftercare, it would be \$10 total per Trimester.

Drop-In Tuition: \$6 per day (Reg), \$4 per day (FARMS), and \$1 per day (EA)

FARMS FORMS...

1. Must be filled out, submitted and approved before ACE opens for registration on September 8th, or the Discounts WILL NOT APPLY.
2. Must be submitted to reception@dcinternationalschool.org DO NOT SEND TO THE ACE TEAM. These can only be processed by Reception. A filled out form is not the same as an approval.
3. Must be completed for DCI even if you were approved for FARMS at a previous school.
4. EA Status = Direct Certification (SNAP TANF). These are DC Government benefits, and you do not apply through DCI. OSSE sends us a list.

But Ms. J, HOW DO I ACE???



HOW TO ACE 101: Where Students Go/What Students Do

1. When school is dismissed for the day, ACE students must report to the Cafeteria where they eat lunch. (6th graders to 6th cafe, 7th-12th to the main cafe)
2. Students receive a free snack (only on days when they have ACE)
3. Athletes must always go to the gym for snack and to prep for Sports. They should not go to either cafe. Students in tutoring should go directly to the classroom where their teacher is located. They should not go to either cafe.
4. Students should be in their ACE clubs from 3:45pm-5:15pm. Students have automatic permission to self-dismiss at any time... Unless...

Self Release and Notifications of Absences...

1. All students in ACE have permission to self-release at any time unless we are alerted otherwise in writing at acedci@dcinternationalschool.org
2. You have the option to put your student on a 'Call Immediately' list if you want to be contacted if your student is not present in their ACE club at the time of attendance.
3. You have the option to put your student on a 'No Self-Release' list if you wish to have your student wait with a teacher until you come into the building to pick them up.
4. Students can be placed on both lists if you wish and families whose students are on these lists must email acedci@ when their student is not going to be present for their clubs.
5. Everyday by 4:30pm we will send an email notifying families if their student is marked absent. If you know your student's whereabouts, there is no need to reply.

Registration Changes & Drops...

1. When your child makes a sports team, any clubs they are registered for are dropped from their schedule and those funds are transferred to your athletics bill.
2. **We do not hold space in a club after you drop out for a sport.** If Soccer conflicts with Baking, the student is taken out of Baking ASAP so that spot can be offered to a student on the waitlist.
3. **We strongly encourage you not to sign up for clubs if your ultimate preference is to do sports teams that runs at the same time.**
4. Your student can attend a club twice and decide to drop for a full refund. Drop requests must be sent in writing to acedci@dcinternationalschool.org

ACE & Restorative Info...

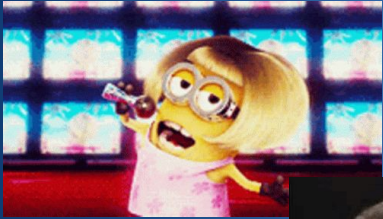
The same rules of school apply to ACE. We write referrals when rules are broken, and hold mediations when there is conflict.

If a student receives 3 referrals during ACE, an in-person meeting must occur and the student may be removed from the program for the rest of the trimester. There are certain circumstances where a student may be removed from ACE immediately due to violations of safety & security.

If a student has ISS or OSS on a day when they have ACE they may not attend ACE that day.

What's the BEST way to prep for ACE...

ASK YOUR STUDENT WHAT THEY WANT TO DO!
(And yes, it is totally ok to put them in the Lounge!)



Things parents/guardians have said to me...

And my responses...

-Why are you forcing the kids cook soup in the cooking club it is hot outside. I am always open to parents and guardians who are able to volunteer and teach for ACE! Please email me if you are interested!

-My kid argues with me at home all the time so I think they will be perfect for debate! These are different actions and skill sets. We strongly encourage conversation between you and your students of first and second choices of things they want to do after school!

-There's no space left in Baking. I told my kid they would take baking and this is going to ruin their Fall. We have 80 spots in cooking and baking clubs every Trimester. Students may only take ONE cooking or baking club. It is one of the largest extracurricular opportunities we offer! We monitor attendance carefully, and if students are not coming we take them out and take others off the waitlist. Sports and selecting two cooking/baking clubs are the biggest reason people miss out!

Some final important points and advice...

Last school year, 1050 individual students were enrolled in the ACE program. That's 70% of our school! The dedicated ACE Staff consists of 2 people: Ms. J and Mr. Nick. We work very hard to meet as many needs and wishes as possible every year. Your grace and patience as we endeavor to care for kids and bring joy is deeply appreciated! Remember, we are two humans trying our best and we look forward to collaborating with you in this important realm of student life!

ACE is POPULAR. Especially certain classes like Cooking/Baking, Robotics, Debate and some of our more specialized classes with smaller capacities. Because it is popular, there are clubs that will fill up within minutes of registration opening. Please do not promise your students that getting into a club is a guarantee, because it is not. We try to get as many people as possible into our popular offerings and many people get into classes off waitlists every trimester. **ACE IS NEVER FULL.**

Got Questions...???

Email: acedci@dcinternationalschool.org

